

## 2021 WasteSMART Brisbane Awards

### TERMS AND CONDITIONS

#### Terms and Conditions of Entry

1. Information on how to enter the competition forms part of the competition conditions.
2. Competition entry is deemed acceptance of these competition conditions.
3. **How to enter:** To enter the competition, entrants need to log on to [wastesmartawards.com.au](http://wastesmartawards.com.au) and follow the online nomination instructions. In order for an entry to be valid, it's mandatory all entry fields are completed and entries must otherwise comply with the requirements of these terms and conditions including format, content, lodgement method and closing time. Illegible, incomplete, late or non-compliant entries are invalid and will not be accepted. Only one entry per category.
4. **The competition period:** Nominations must be received between **9am Tuesday 13 July 2021** and **5pm Friday 3 September 2021**.
5. Past entrants and winners of the Awards (previously known as the Cleaner Suburbs Awards from 2017-2019) are eligible to reapply for these 2021 awards, provided their submission relates to a project conducted between 1 January 2020 and 30 June 2021.
6. **Eligibility:** To be eligible to enter this competition, a person must:
  - a) fully and legibly complete all the details on the on-line entry form;
  - b) not be an employee or contracted staff of the Promoter or Brisbane City Council, a Councillor or a judge in this competition;
  - c) be over the age of 18 or have the consent of a parent or guardian to enter the competition;
  - d) demonstrate that their project was performed within the Brisbane Local Government Area and produced results between 1 January 2020 and 30 June 2021.
  - e) for the 'Outstanding' WasteSMART Award category only, entrants must demonstrate activity from 30 June 2018 to 30 June 2021.
7. **Nomination:** Upon nomination, entrants must answer the additional questions for each prize category which will be emailed to them by the Promoter. Entrants are able to submit a maximum of three supporting documents, such as images, video, brochures, media releases, reports and letters of recommendation. **This additional information is compulsory for judging and must be submitted by 5pm Monday 6 September 2021 AEST or the nomination will be void.**
8. A project may be entered in multiple categories but it can only be recognised as a finalist in one category.
9. The judging panel reserve the right to determine which category the entry will be recognised under.
10. Finalists from all categories automatically become finalists for the People's Choice Waste Smart Award which is determined by public vote.

11. Upon submission, entries become the property of the Promoter and will not be returned. This clause 11 does not affect ownership in any pre-existing intellectual property rights contained in the entries.
12. **Warranty:** Entrants warrant that the information in the entry and any attachments is to the best of their knowledge true and correct, and does not contain any defamatory or offensive content or infringe upon the copyright, intellectual property rights or moral rights of any person and that they will notify the Promoter of any changes to the information and any circumstances that may affect the entry. By submitting a photograph for entry, the entrant warrants that prior to submitting the photograph, they have gained the consent of all identifiable persons featured in the photograph.
13. The Promoter reserves the right to verify the validity of entries and may disqualify an entrant or an entry if it discovers or determines that an entry does not comply with these terms and conditions, an entrant has provided dishonest or incorrect information in its entry or that an entry contains defamatory or offensive content or infringes third party intellectual property rights.
14. The Promoter requires a minimum of three entries per category to ensure the quality and integrity of the awards. At its sole discretion, the Promoter reserves the right to determine the eligibility of entries and award the Awards. The Promoter may exclude an entrant if awarding the award to that entrant would be inconsistent with the Promoter's general objectives. In the case of disputes regarding the awarding of awards, the Promoter's decision is final and no correspondence will be entered into. The Promoter reserves the right to change the category of or eligibility requirements for an Award, refrain from the awarding of winners for a category or award joint winners. The Promoter's failure to enforce any of its rights at any stage does not constitute a waiver of those rights.
15. The Promoter, its partners, sponsors, judges, staff and contractors shall not be held liable for any reason whatsoever resulting from its adjudication in good faith of entries in this competition.
16. **Force Majeure:** If for any reason this competition is not capable of running as planned (including due to restrictions as a result of the COVID-19 pandemic, infection by computer virus, bugs, tampering, unauthorized intervention, fraud, technical failures or any other causes beyond the control of the Promoter, including where it is required or directed to for any reason by Brisbane City Council) which corrupts or affects the administration, security, fairness, integrity or proper conduct of this competition, the Promoter reserves the right, in its sole discretion, to take any action that may be available, and to cancel, terminate, modify or suspend the competition.
17. Entrants agree that if they are a finalist in the competition, they must have a representative attend the awards event to receive the prize in the event that they win.
18. By entering this competition, entrants agree that if they become finalists or winners of the awards they will participate in marketing and promotional activities of the Promoter, including but not limited to media exposure and promotion of future awards without any payment or other compensation. If requested by the Promoter, entrants will provide all reasonable assistance and cooperation to the Promoter in the preparation of case studies and other material for the promotion of the awards or for the Promoter's use generally.

19. Winners and finalists may promote themselves as winners or finalists of the Awards (as applicable) by use of the Awards' logo in accordance with the Promoter's directions and guidelines.
20. Entrants acknowledge that the Promoter is subject to the *Right to Information Act 2009* (Qld). If a Freedom of Information request is made, the Promoter will consult with the entrant before any decision is made to release the entry or supporting documentation.
21. **Important – Privacy consent:** Entrants agree that the Promoter or Brisbane City Council may contact them during and after the competition to seek information or comments about the competition or to inform them about similar programs, events or services which may be of interest. Entrants acknowledge that the Promoter may refer entries to external experts or other government departments for assessment, reporting or advice. Entrants acknowledge that the Promoter collects, uses and discloses their personal information as specified in the Awards website <https://wastesmartawards.com.au/> and the online submission process, in order to process entries and in accordance with its Privacy Statement. If the entrant wants to unsubscribe from the Promoter's database for this purpose, the entrant must email [wastesmartawards@sustainablebrisbane.com.au](mailto:wastesmartawards@sustainablebrisbane.com.au) with the words UNSUBSCRIBE – WASTE SMART BRISBANE AWARDS or contact the Promoter's Customer Contact Centre on (07) 3007 7005. View Brisbane Sustainability Agency's Privacy Statement [here](#) and Brisbane City Council's Privacy Statement [here](#).
22. **Copyright consent:** By entering into the competition, the entrant:
  - a) grants to the Promoter (and agents or contractors acting on behalf of the Promoter) the non-exclusive irrevocable free-of-charge right to use, reproduce, modify, adapt, edit, publish and communicate to the public; and
  - b) consents to their name (in whole or in part) being acknowledged as the author of:

the entrant's entry (including any material provided by the entrant in support of their entry) in any media and within any material relating to or arising out of the Promoter's WasteSMART Brisbane Awards or any broader program or strategy of the Promoter including for promotional, marketing and publicity purposes relating to that program or strategy. The entrant acknowledges and accepts that the Promoter (and agents and contractors acting on behalf of the Promoter) are not obliged to use the entrant's entry and/or their name on any such materials or in any media. Entrants will advise the WasteSMART Brisbane Awards Coordinator in writing at [wastesmartawards@sustainablebrisbane.com.au](mailto:wastesmartawards@sustainablebrisbane.com.au) if there are specific restrictions on the use of any materials or images submitted as part of their entry.
23. **Conflict of interest:** Entrants are required to declare all actual, potential or perceived conflicts of interest in their entry and advise the Promoter immediately if they become aware of any conflict of interest that arises subsequently.
24. **No liability of Promoter or Brisbane City Council:** Neither the Promoter or Brisbane City Council accepts any responsibility whatsoever for late, misplaced, lost or ineligible entries. Neither the Promoter or Brisbane City Council makes any representations or warranties as to the quality, suitability or merchantability of the prizes. To the extent permitted by law, neither the Promoter or Brisbane City Council is liable for any loss or damage whatsoever which is suffered (including but not limited to direct or consequential loss) or for any personal injury sustained in connection with the entry into the competition or acceptance of the prize. This paragraph is not intended to exclude any liability which cannot be excluded under Australian

consumer protection laws. Any such liability is limited to the resupply of the prize by the Promoter.

25. Entrants are required to declare any penalties or notices they have received from the Department of Environment and Science or WorkCover Queensland for any breaches of the *Environmental Protection Act 1994 (Qld)*, *Work Health and Safety Act 2011 (Qld)*, *Workers' Compensation and Rehabilitation Act 2003 (Qld)* or of any other environmental, work, health and safety or other legislation or regulations ("Safety Laws") in the last 10 years. Entrants are also required to declare any current investigations, notices, prosecutions, pending prosecutions or enforcement action against them arising out of a breach or possible breach of any Safety Laws. This obligation continues for a year after the Awards event.
26. Entrants acknowledge that the Promoter may, if the entrant's entry is short listed as a finalist in this competition, undertake confidential checks with the Department of Environment and Science, WorkCover or other regulators about the entrant's environmental, work, health and safety or other regulatory performance. Entrants may be excluded if the Promoter determines that an entrant's recent record against Safety Laws is unacceptable for the purposes of this competition.
27. Entrants must not do anything that may damage, bring into disrepute or ridicule the name, messages or reputation of the Promoter or Brisbane City Council, or attract public or media attention which may be prejudicial or otherwise detrimental to the name, messages or reputation of the Promoter or Brisbane City Council. In particular, entrants must ensure compliance with all equal employment, occupational health and safety and environmental laws.
28. **Prizes: Total prize pool worth a minimum of \$4150 in cash or prizes**
  - a) Councillors' WasteSMART Choice Award - 1 award of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - b) Brisbane's WasteSMART Champions Award – 1 award of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - c) WasteSMART Community Award – 2 awards of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - d) Waste Smart Business Award – 2 awards of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - e) WasteSMART Early Learning Award – 1 award of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - f) WasteSMART Schools Award – 2 awards of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - g) People's Choice WasteSMART Award – 1 award of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - h) Outstanding WasteSMART Award - 1 award of \$350 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
  - i) Highly Commended – 3 awards of \$100 in cash or a prize to the same or greater value to be determined at the discretion of the Promoter
29. If a prize winner does not accept any element of a prize, Brisbane Sustainability Agency is not obliged to provide that winner with a substitute prize. Any additional expenses incurred by the prizewinners, other than those outlined in these competition conditions, are the responsibility of the prizewinners.

30. The prize must be redeemed by the prizewinner unless the prizewinner is under 18 years of age, in which case the prizewinner’s parent or guardian is required to redeem the prize on the prizewinner’s behalf.
31. The Promoter reserves the right to modify these competition conditions at any times and to cancel or amend the competition at any time without notice or further recourse to the entrants.
32. The Promoter of this competition is Brisbane Sustainability Agency ABN 28 099 480 010 (a wholly-owned subsidiary of Brisbane City Council) whose principal offices are at Level 8, 307 Queen Street, Brisbane, Queensland
33. **Judging:**
- a) Judges must absent themselves from judging any entry where there may be a conflict of interest.
  - b) All judges are bound by a confidentiality agreement.
34. **Judging Criteria and weightings:** Each entry is judged by the following criteria. The criteria are also weighted depending on their relative importance in each category.
- a) **Creativity + Innovation**
    - How the solution addressed a waste problem and incorporated sustainable principles to improve the situation including any unique strategies, methods, or tools that were used.
    - The innovative and/or creative solutions that arose from the activity.
  - b) **Effectiveness + Results**
    - How the nomination has made or can make a difference in the lives of the people, place, and environment affected.
    - How the effectiveness of any sustainability-focused efforts are being measured, as well as the effectiveness the nomination has and can have over time.
  - c) **Collaboration + Engagement**
    - How the entrant collaborated with their team, community members and organisations.
    - How many people were involved.
  - d) **Community impact**
    - How the nomination demonstrates elements of proactive, new, community and social concern and positive impacts.
    - How the nomination contributes to larger community sustainability goals and can help other community projects.
  - e) **Public awareness**
    - How the activity will, or has, increased public awareness for sustainability

**Weightings per criteria per award:**

Award/Criteria	Weighting
<b>Councillors’ WasteSMART Choice Award</b>	
a)Creativity + Innovation	15%
b)Effectiveness + Results	15%
c)Collaboration + Engagement	30%

d)Community impact	30%
e) Public awareness	10%
<b>WasteSMART Business Award</b>	
a)Creativity + Innovation	20%
b)Effectiveness + Results	40%
c)Collaboration + Engagement	20%
d)Community impact	10%
e) Public awareness	10%
<b>WasteSMART Schools Award</b>	
a)Creativity + Innovation	20%
b)Effectiveness + Results	20%
c)Collaboration + Engagement	20%
d)Community impact	20%
e) Public awareness	20%
<b>WasteSMART Champions Award</b>	
a)Creativity + Innovation	25%
b)Effectiveness + Results	25%
c)Collaboration + Engagement	10%
d)Community impact	10%
e) Public awareness	30%
<b>WasteSMART Community Award</b>	
a)Creativity + Innovation	5%
b)Effectiveness + Results	15%
c)Collaboration + Engagement	30%
d)Community impact	30%
e) Public awareness	20%
<b>WasteSMART Early Learning Award</b>	
a)Creativity + Innovation	20%
b)Effectiveness + Results	20%
c)Collaboration + Engagement	20%
d)Community impact	20%
e) Public awareness	20%
<b>Outstanding WasteSMART Award</b>	
a)Creativity + Innovation	20%
b)Effectiveness + Results	20%
c)Collaboration + Engagement	20%
d)Community impact	20%
e) Public awareness	20%

**35. Judging for the People’s Choice WasteSMART Award**

The winner of the People’s Choice WasteSMART Award will be chosen based on public votes. The entry with the most public votes will be deemed the winner.

**36. Judging process for remaining categories:**

The judging panel for this competition will be outlined on the home page at <https://wastesmartawards.com.au/> once announced.

- a) ROUND 1 - The Program Manager and Internal Management Team review all entries received. Entries are judged on the merits in accordance with the judging criteria outlined in 34. Out of that process 3 finalists are shortlisted per award.
- b) ROUND 2 - Entries selected as “Finalists” are evaluated on the merits in accordance with the judging criteria outlined in 34 above and scored by the panel of judges using the weightings as detailed in 34. Out of this process, the judges’ scores for each finalist are averaged to identify the winner in each category.
- c) The Program Manager will participate in Round 1 and facilitate the Round 2 judging to ensure consistency across the Rounds.

37. **Winner notification:**

The winners will be announced by the Lord Mayor at the Award ceremony in the Brisbane Room, at City Hall on 18 November 2021 (subject to COVID-19 restrictions).

37. **Re-draw:**

All finalists are expected to have representation at the Award Ceremony. If a finalist cannot attend the ceremony and are selected by the judging panel as a winner, Brisbane Sustainability Agency reserves the right to re-draw that award in favour of the next highest scoring finalist within that category who is attending the ceremony.

## People's Choice WasteSMART Award Terms and Conditions for Voting

### 1) **Terms and Conditions**

These terms and conditions apply to any person (a **participant**) who votes in the People's Choice WasteSMART Award on the WasteSMART Brisbane Awards website <https://wastesmartawards.com.au/> (**Website**). Voting is administered by Brisbane Sustainability Agency ABN 28 099 480 010 (a wholly-owned subsidiary of Brisbane City Council) (**the Promoter**). By voting, participants to be bound by these terms and conditions.

### 2) **Competition Details:** The winner of the People's Choice WasteSMART Award will be chosen based on public votes. The entry with the most public votes will be deemed the winner.

### 3) **Privacy Consent** By voting, participants consent to their personal information entered on their voting form being collected, stored and used by the Promoter or Brisbane City Council or entities acting on its behalf for the purposes of processing their vote or contacting them during and after voting closes to seek information or comments about the 2021 WasteSMART Brisbane Awards (**Awards**) or to inform them about similar programs, events or services which may be of interest. If the participant wants to unsubscribe from the Promoter's database for this purpose, the participant must contact the Promoter's Customer Contact Centre on (07) 3007 7005 or email [wastesmartawards@sustainablebrisbane.com.au](mailto:wastesmartawards@sustainablebrisbane.com.au) with the words "UNSUBSCRIBE – WASTE SMART BRISBANE AWARDS". View Brisbane Sustainability Agency's Privacy Statement [here](#) and Brisbane City Councils Privacy Statement [here](#).

### 4) **How to vote**

Participants must:

- a) complete the competition voting form on the WasteSMART Brisbane Awards website at <https://wastesmartawards.com.au/>;
- b) fully and legibly complete all the details on the competition voting form including their first name, last name, email address and mobile number; and
- c) submit one vote only.

### 5) **Key Dates**

Voting opens from **9am EST 4 October 2021 to 5pm EST 15 October 2021**. Any entries received after that date and time will not be eligible.

### 6) **Force Majeure**

The Promoter reserves the right in its sole discretion to disqualify votes from any individual who tampers with the voting process which as a result corrupts or affects the administration, security, fairness, integrity or proper conduct of the competition. If for any reason the voting is not capable of running as planned (including due to infection by computer virus, bugs, tempering, unauthorized intervention, fraud, technical failures or any other causes beyond the control of the promoter), which corrupts or affects the administration, security, fairness, integrity or proper conduct of this competition, the promoter reserves the right, in its sole discretion, to take any action that may be available, and to cancel, terminate, modify or suspend the voting.

### 7) The Promoter reserves the right to modify these voting terms and conditions at any times and to cancel or amend the voting at any time without notice or further recourse to the participants.